

PAKLER EXEMPLARY EMPLOYEE RECOGNITION AWARD

Nominate staff members who have gone FAR BEYOND what is required by their job description. Nominations must be submitted within the month staff members did the outstanding work.

Email nominations to mblake@jaapgh.org

or

submit nominations in the HR mailbox

or

through Weinberg Terrace interoffice mail.

The Jewish Association on Aging recognizes and values the impact of Excellent Customer Service. We encourage and support the effort of those who demonstrate these Qualities in Customer Service/Care.

<u>Criteria:</u>

- An employee has gone "Above and Beyond" their regular job duties.
- An employee has suggested a new process or idea that saved time, effort, or positively impacts resident care, their department or team.
- An Employee has completed a significant project ahead of schedule or exceptionally well.

The Awards:

Each month an individual will be selected to receive a gift of \$100 cash. All Nominees will be recognized in their departments with a certificate of accomplishment.

<u>RULES:</u> To be eligible for an award, all employees must be employed at the time the award is given. Winners cannot be awarded again for 6 months after receiving the award. Senior Management staff are excluded from being awarded. Only one employee can be nominated at a time/per one form. <u>Please, no large group nominations</u>. Insufficient or ineligible nominations <u>will not be accepted</u>. Solicitation by employees is not allowed.



PEER AWARDS NOMINATION FORM



****PLEASE THOROUGHLY REVIEW THE BACK OF THE FORM BEFORE SUBMITTING****

Nominations can be emailed to mblake@jaapgh.org Nominations must be legible!

Nominee's name (please include last name):

Facility/Department:

<u>Iob Title:</u>

Nominee's Significant Contribution to Customer Service:

Your Name:

Date: